



**Bay County Board of County Commissioners
Agenda Item Summary**

Workday Contract Amendment

DEPARTMENT MAKING REQUEST/NAME:

Clerk of Courts
Bill Kinsaul, Clerk of Court & Comptroller

MEETING DATE:

November 05, 2024

REQUESTED MOTION/ACTION:

Board approve an amendment to the Clerk of Court & Comptroller's (Board Finance) Fiscal Year 2025 budget for a scope change amendment to the Workday ERP implementation.

AGENDA

Consent Agenda

BUDGETED ITEM? No

BUDGET ACTION:

**FINANCIAL IMPACT SUMMARY
STATEMENT:**

BACKGROUND:

The Clerk's Board Finance department is currently undergoing the implementation for a new ERP System. This solution provides coverage for all core financial areas, such as general ledger and cash management, capital asset tracking and handling, payable processing, payroll processing, expenditure analysis, procurement, grant management, project accounting and so on. Beyond the system's financial functionality, the Clerk and County will also highly benefit from Workday's vast catalog of Human Capital Management (HRM) features. Some of these include benefits management, onboarding, career development, succession planning, talent/recruitment, performance/evaluations, staff education, and time tracking for Bay County, Clerk and Supervisor of Elections.

There has been a scope change for EMS/FIRE payroll, additions to Time Tracking, Talent and an extension of time to complete implementation. These changes are necessary to complete the implementation timely and accurately. The Clerk is requesting that the Board approve an amendment increasing the Fiscal Year 2025 Clerk-Board Finance budget by \$153,510.00.

ATTACHMENTS:

Description

Change Order

Type

Exhibit 1

